

# NEW SUBMISSION CHECKLIST

AGENT INFORMATION
Agent Name & Office
Agent Relationship Manager
Agent Email
New Merchant Name (DBA)
Date
We strive for rapid approvals. Including all documents will help expedite the approval process. If there is anything you can't get, please work with your Relationship Manager regarding submission.
STANDARD APPLICATIONS - DUAL PRICING AND RETAIL
Executed Vendara Domestic Application Packet
Voided Check &/or Bank Letter
FNS Certificate (If accepting EBT)
Terminal or POS SetUp form (If information will not be entered directly into Jarvis)
* Please note if our internal ID validation fails, Underwriting may require a US Photo ID such a Drivers License or Passport
ADDITIONAL DOCUMENTS FOR HIGH RISK APPLICATIONS (Please refer to the Niche Industry Guidelines)
3-6 Months Most Recent Processing Statements (All Card-Not-Present and High Volume or High Ticket Retail Merchants)
3-6 Months Most Recent Business Bank Statements (All Card-Not-Present and High Volume or High Ticket Retail Merchants)
2 Years Recent Financials (All Deals with Volume Exceeding 250k per month)
Articles of Incorporation (All Card-Not-Present and High Volume or High Ticket Retail Merchants)
Addendum/Checklist if applicable (Refer to the Niche Industry Guidelines and University)





## MERCHANT APPLICATION AND AGREEMENT

Referral#\_ Agent#\_ ISO#

DBA INFORMATION			CORPORATE/LEGAL INFORM	MATION	
DEATH ORMATION			CORPORATE/LEGALINI ORIN	IATION	
MERCHANT NAME (DBA OR TRADE NAME)			CORPORATE/LEGAL NAME		SAME AS DBA
LOCATION ADDRESS			CORPORATE ADDRESS		
LOCATION ADDRESS					
CITY STATE	Ĭ.	ZIP	CITY	STATE	ZIP
CONTACT TELEPHONE CONT	ACT EMAIL		CONTACT TELEPHONE	FEDERAL TAX ID	
YRS IN BUSINESS MTHS IN BUSINESS	# LOCATIONS _	MCC/SIC CODE:	LEGAL EMAIL ADDRESS		
TYPE OF GOODS OR SERVICES:			OWNERSHIP (Must Provide	Documentation)	
DOES THIS LOCATION CURRENTLY ACCEPT VEXPRESS*?		· ·		PARTNERSHIP CORPORATION	<del>-</del>
ACCEPTING EBT? YES NO FNS#		S FROCESSOR STIVITS		DIC3 LETTER)	(IPC
WEBSITE ADDRESS www			PAYMENT CARD INDUSTRY DATA QUESTIONNAIRE. IF APPLICABLE, N	SECURITY STANDARD: MUST PROVIDE COF MUST PROVIDE CERTIFICATE OF COMPLIAN	PY OF SELF ASSESSMENT ICE.
PRINCIPAL(S)					
1. PRINCIPAL NAME (FIRST, MIDDLE, LAST)			2. PRINCIPAL NAME (FIRST, MIDDLE,	LAST)	
HOME PHONE	DATE OF BIRTH		HOME PHONE	DATE OF BIRTH	
HOME ADDRESS			HOME ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
SSN	% OWNERSHIP	TITLE	SSN	% OWNERSHIP	TITLE
EMAIL ADDRESS			EMAIL ADDRESS		
DRIVERS LICENSE NUMBER		EXP DATE	DRIVERS LICENSE NUMBER		EXP DATE
MANAGEMENT RESPONSIBILITY? YES	] NO		MANAGEMENT RESPONSIBILITY?	YES NO	
HAVE MERCHANT OR OWNERS / PRINCIPALS  BUSINESS BANKRUPTCY PERSONAL B.		FILED	HAVE MERCHANT OR OWNERS / PRINT ☐ BUSINESS BANKRUPTCY ☐ PERS	NCIPALS EVER FILED: SONAL BANKRUPTCY  NEVER FILED	
MANAGEMENT					
Complete the following information for on Chief Financial Officer, Chief Operating Off individual listed above may also be listed in	ficer, Managing Membe	er, General Partner, President, Vice Pre	esident, Treasurer); or • Any other indiv	idual who regularly performs similar funct	
NAME: FIRST	MIDDLE	LAST	TITLE	SSN	
HOME PHONE	DRIVE	RS LICENSE NUMBER	EXP DATE	DATE OF BIRTH	
HOME ADDRESS			CITY	STATE	ZIP
SALES METHOD (Must Equal 100%)			BANK ACCOUNT I	NFORMATION	
RETAIL SWIPED% KEYED WITH	H SIGNATURE & IMPRINT _	% MAIL/PHONE	% ACCOUNT NAME		* Attach voided check
MAIL/PHONE KEYED WITH SIGNATURE & IMPRIN			%) ROUTING NUMBER		
INTERNET % ACH	% Stock Symbo	I	ACCOUNT NUMBER		
SITE INSPECTION SURVEY					
Inventory maintained: On site Was the off-site location visited? Yes		· ·	ress		
Does the amount of inventory on shelves, flo	oor and in warehouse ap	pear consistent with this type of busine			
Does location have sufficient staff, telephon Does the signage inside and outside match				·	
Type of Building: Office Bldg. Suite	Separate Bldg Sh	opping Center/Mall Residence-H	Home or Apt.		
<b>Zoning:</b> ☐ Commercial ☐ Industrial ☐ Merchant: ☐ Owns ☐ Leases Name &		•	D-1000   1001-2000   2001-4000	Other: ATTACH MINIMUM OF ONE INSIDE P	(est. sq. ft.) PICTURE, ONE OUTSIDE PICTURE.
I hereby certify that I have inspected the b	. •		nformation stated above is correct to		
Inspected By (Print Name):		Signat	ture:	Date:	Page 1

ADDITIONAL CARD TYPES							
AMERICAN EXPRESS: If you desire to participate	in the American	Evorace® OntRiua® Program, plages chack har	· □				
By signing below, I represent that I have read of				ove and all	Linformation	a l have provided berein is true com	polete and accurate
I authorize American Express Travel Related Se							
by requesting reports from consumer reportir						=	
consumer reporting agencies. Such information							
accept the American Express Card the terms		· · · · · · · · · · · · · · · · · · ·					accepting the American
Express Card for the purchase of goods and/c	or services or our	erwise indicating its intention to be bound, the	entity agrees to t	be bound b	y the terms	and conditions.	
			☐ By checking	a this hox	Merchant or	ots out of receiving future commerc	cial marketina
SIGNATURE			_ ,		n American	· ·	, air markoung
						P. Commission of the Commissio	
SURCHARGING PRICING SCHEDULE							
		SURCHARGE	PRICING				
Surcharge Fees		% or ¢	Shared Surcha	rge Fees		%	6 or ¢
PIN Debit Fees	% 5	per Transaction	Accepting EBT	☐ Yes	☐ No	\$	per Transaction
		ADDITIONAL	FEES				
IC Cost Plus surcharge	%	Monthly \$100k Data and Breach Protection		\$		Semi-Annual Tech Update/Compl	
Batch Header Fee	\$	AVS Fee		\$		ACH Reject Fee	\$
EBT Transaction Fee (per authorization)	\$	Annual PCI Compliance Fee		\$		Early Termination Fee	\$ 595.00
Voice Authorization Fee	\$ 0.60	PCI Non-Compliance Fee			50.00	POS Placement Fee	\$
Annual Service Fee	\$	Chargeback/Dispute/Representment Fee		\$		POS License Fee	\$
Monthly Service Fee	\$	Debit Gateway (monthly) *Only applies wit	h use of PIN-pad	\$		Business Portal Fee	\$
Retrieval Fee	\$	Monthly Minimum Fee		\$		Gateway Fee	\$
Account Setup (One time)	\$					Mobile SIM Fee	\$
Surcharge is charged to cardholder at point Fees and other fees as set forth in the Terms signature debit card transactions will proces Card Brand registration fees. This is an autom security standards (hereinafter defined) within 9 information pertinent to this Merchant Agree Addendum. In consideration of risk and othe of fees. For any questions regarding this Men	and Conditions as at the corresp atically renewable 0 days after signing ment. Merchant r business facto	Per transaction fee will be applied to all transonding credit card rate unless otherwise spee a 86 month merchant contract. Cancellation during this agreement. Failure to do so will result in a tis advised to thoroughly review this Merchars, Vendara may apply a risk assessment fee	sactions including cified. PIN Debit is ng the term will res additional monthl nt Agreement including at its discretion, u	g but not I s not suppo sult in an ea ly fee until n luding the up to 0.004	imited to: au orted by the rly termination nerchant bed attached te 19 over the i	uthorization, batch, authorization o surcharge program. Merchant wil on fee. Merchant agrees to comply wil comes compliant. This Schedule of Fi erms and conditions as well as the nterchange costs, which is exclusiv	nly, decline. Unregulated Il pay all acceptable th PCI council data ees does not provide all Card Payment Discount ve of all other schedule
VISA/MC/DISCOVER MONTHLY SALES VOLUME:	, and the second	·					
. , . ,							
By executing this Merchant Application and Ag the application portion of this Merchant Agree authority to complete and submit this Mercha individually; (ii) acknowledge(s) that the inforn Vendara on behalf of the Merchant; (iii) author and in the event this Merchant Application is a incorporated into this Merchant Agreement. M not take effect until Merchant has been appre	ment is true, cor nt Application ar nation contained rize(s) Bank and v accepted and exc erchant hereby	rect and complete as of the date of this Merch and Agreement and make and provide the ackn I in the application portion of this Merchant Ag /endara to investigate the credit of the Mercha scuted by Bank and Vendara, to the Fee Sched authorizes Processor or Bank to register Mercha	ant Application an owledgments, aut reement is provide ant and each pers ule set forth above ant as required by	nd Agreema thorizations ad for the p on listed on a, to the ad	ent, and that is and agreer ourpose of ol in this Merchal Idendums ar	t such individual(s) have the requisit ments set forth below, both on beha otaining, or maintaining a merchant ant Application; and (iv) agree(s), or nd to the Terms and Conditions inclu	te corporate power and Ilf of the Merchant and t account with Bank and n behalf of the Merchant uded with and
Merchant:			Vendara Pavmen	ts:			
	ame of Merchan	t Business	vonadra raymon			Signature	
B. I.							
Date:						Name	
						Name	
Principal 1:	re of Principal/O					Title	
(signatu	re or Principal/O	wner)					
	Title		Esquire Bank:				
						Signature	
Principal 2:							
	re of Principal/O	wner)				Name	
	Title					Title	
						nue	
PERSONAL GUARANTEE							
As a primary inducement and in consideration of guarantees the performance of all obligations of Vendara, as such agreements now exist or are a indemnify Bank and Vendara for all funds due from the properties against any other person or entity resu					ect or in the fo		
waives any and all rights or defenses arising by time any payment or other performance there trespective authorized agents, to debit any overchecking account or other account owned or or whatever nature, including attorneys' fees and cand Vendara to enter into this agreement is con	amened from time om Merchant pur consible to it or a reason of any mo under is due, and due fees, costs, ch controlled by Guar other legal expens	e to time with or without notice, and payment of suant to the terms of the Agreement. Guarantor ny security held by Bank and Vendara. Guaranto diffication or change in the terms of the Agreem of any change in any interest or discount rate of argebacks, fines, fees, penalties, expenses or ob antor(s), and further to report any default hereur ses, incurred by or on behalf of Bank and Vendar.	all sums due therer s) agrees that Ban r waives any and a ent whatsoever, inc r fee there under. O igations under the der on Guarantor's a in connection wit	ik and Venc ill rights of s cluding, with Guarantor(s Agreemen s personal ( th the enfor	lara may pro subrogation, in nout limitatio s) unconditio t and/or any Credit Bureau cement of th	of default, hereby waives notice of de sceed directly against Guarantor(s) we reimbursement or indemnity derived n, the renewal, extension, accelerationally and specifically authorizes Bank contractual relationship with Bank or u Report. Guarantor(s) agrees to pay co is Guaranty. Guarantor(s) understanc	is principal(s) and Bank and foult and agrees to inthout first exhausting their from Merchant, and further in, or other change in the Wendara, and their Vendara from any personal all costs and expenses of that the inducement Bank
waives any and all rights or defenses arising by time any payment or other performance there use respective authorized agents, to debit any overchecking account or other account owned or or whatever nature, including attorneys' fees and and Vendara to enter into this agreement is con	imened from timom Merchant pur consible to it or a reason of any mo inder is due, and due fees, costs, ch ontrolled by Guarn ther legal expensisideration for the	e to time with or without notice, and payment of suant to the terms of the Agreement. Guarantor ny security held by Bank and Vendara. Guaranto diffication or change in the terms of the Agreem of any change in any interest or discount rate of argebacks, fines, fees, penalties, expenses or ob antor(s), and further to report any default hereur ses, incurred by or on behalf of Bank and Vendar guaranty and that this guaranty remains in full	all sums due therer s) agrees that Ban r waives any and a ent whatsoever, inc r fee there under. O igations under the der on Guarantor's a in connection wit	ik and Venc ill rights of s cluding, with Guarantor(s Agreemen s personal ( th the enfor	lara may pro subrogation, in nout limitatio s) unconditio t and/or any Credit Bureau cement of th	of default, hereby waives notice of de loced directly against Guarantor(s) we reimbursement or indemnity derived n, the renewal, extension, accelerationally and specifically authorizes Bank contractual relationship with Bank or u Report. Guarantor(s) agrees to pay course is Guaranty. Guarantor(s) understand loceive no additional benefit from the loceive no additional benefit from the loceive most properties of the loceive no additional benefit from the loceive no loceive no	is principal(s) and Bank and foult and agrees to inthout first exhausting their from Merchant, and further in, or other change in the Wendara, and their Vendara from any personal all costs and expenses of that the inducement Bank
waives any and all rights or defenses arising by time any payment or other performance there use respective authorized agents, to debit any overchecking account or other account owned or or whatever nature, including attorneys' fees and and Vendara to enter into this agreement is con	imened from timom Merchant pur consible to it or a reason of any mo inder is due, and due fees, costs, ch ontrolled by Guarn ther legal expensisideration for the	e to time with or without notice, and payment of suant to the terms of the Agreement. Guarantor ny security held by Bank and Vendara. Guaranto diffication or change in the terms of the Agreem of any change in any interest or discount rate of argebacks, fines, fees, penalties, expenses or ob antor(s), and further to report any default hereur ses, incurred by or on behalf of Bank and Vendar.	all sums due therer s) agrees that Ban r waives any and a ent whatsoever, inc r fee there under. O igations under the der on Guarantor's a in connection wit	ik and Venc ill rights of s cluding, with Guarantor(s Agreemen s personal ( th the enfor	lara may pro subrogation, in nout limitatio s) unconditio t and/or any Credit Bureau cement of th	of default, hereby waives notice of de sceed directly against Guarantor(s) we reimbursement or indemnity derived n, the renewal, extension, accelerationally and specifically authorizes Bank contractual relationship with Bank or u Report. Guarantor(s) agrees to pay co is Guaranty. Guarantor(s) understanc	is principal(s) and Bank and foult and agrees to inthout first exhausting their from Merchant, and further in, or other change in the Wendara, and their Vendara from any personal all costs and expenses of that the inducement Bank



#### **BANK DISCLOSURE**

#### **Member Bank Information**

Esquire Bank 100 Jericho Quadrangle, Ste 100 Jericho, NY 11753

#### **Important Bank Responsibilities**

- 1. Esquire Bank is the only entity approved to extend acceptance of VISA products directly to a Merchant.
- 2. Esquire Bank must be a principal (signor) to the Merchant Agreement.
- 3. Esquire Bank is responsible for educating Merchants on pertinent VISA Operating Regulations with which Merchants must comply.
- 4. Esquire Bank is responsible for and must provide settlement funds to the Merchant.
- 5. Esquire Bank is responsible for all funds held in reserve that are derived from settlement.

#### **Important Merchant Responsibilities**

- 1. Ensure compliance with cardholder data security and storage requirements.
- 2. Maintain fraud and chargebacks below thresholds.
- 3. Review and understand the terms of the Merchant Agreement.
- 4. Comply with VISA Operating Regulations.

The responsibilities listed above do not supersede terms of the Merchant Agreement and are provided to ensure the Merchant understands some important obligations of each party and that the VISA Member – Esquire Bank - is the ultimate authority should the Merchant have any problems.

Merchant DBA Name	
Merchant's Signature	Date
 Merchant's Printed Name & Title	



#### MERCHANT AGREEMENT

In consideration of the mutual promises and covenants contained in this Merchant Agreement ("Agreement"), and the agreement of Merchant to participate in the card processing services program established by Vendara and Bank, the parties agree as follows:

1. Parties. "Bank"- A member of Visa, MasterCard, and Discover that provides sponsorship and settlement services to merchants that accept Cards for payment of goods and/or services sold, rented or rendered by merchant. Bank is a national banking association selected by Vendara that is a party to this Agreement. Sponsor banks related to this Agreement are listed in the Vendara Bank Disclosure document.

"Vendara"- Vendara Holdings, LLC, dba Vendara Payments, LLC, a registered independent sales organization/merchant service provider, whose address is 3015 112th Avenue NE, Suite 200, Bellevue, WA 98004. Vendara is registered with Visa as an Independent Sales Organization, with MasterCard as a Member Service Provider, with Discover as an acquirer, and with American Express as an OptBlue® Participant. Vendara has agreed with Bank to provide credit card processing, authorization and related services for merchants that use Bank's settlement services for Transactions. Vendara is responsible for providing or otherwise securing the provision of (i) all Services to Merchant pursuant to this Agreement and all applicable Rules, (ii) the establishment and implementation of pricing to merchants for the Services and other goods and services identified in this Agreement, (iii) the collection of all fees and charges payable under this Agreement from Merchant pursuant to the Schedule of Fees or otherwise, (iv) point of sale devices, software or related equipment, (v) web hosting services, (vi) gift card services, (vii) customer loyalty services and systems, and (viii) additional products and services not affiliated with Bank as set forth in this Agreement.

"Service Providers"- Bank and Vendara, individually and/or collectively (as the context permits, when construed most favorably to Bank or Vendara), when the rights, duties or obligations set forth herein reside with both Bank and Vendara, or with Vendara on behalf of Bank.

"Merchant"- The merchant set forth on the Merchant Application form to which this Agreement is attached.

- **2. Definitions.** For the purposes of this Agreement and the Schedules referred to herein, the following definitions apply unless the context otherwise requires: "<u>Address Verification</u>" means a service that allows Merchant to verify the home address of Cardholders with the relevant Issuer.
- "Applicable Law" means: (i) all applicable federal, state and local laws, rules and regulations; and (ii) he Rules.
- "<u>Association(s)</u>" means VISA U.S.A., Inc. ("Visa"), MasterCard International Incorporated ("MasterCard"), Discover Financial Services LLC ("Discover") and American Express<sup>®</sup> Travel Related Services Company, Inc. ("American Express").

"Authorization" means an affirmative response, by or on behalf of an Issuer to a request to effect



- a Transaction, that a Transaction is within the relevant Cardholder's available credit limit and that the Cardholder has not reported the Card lost or stolen. All Transactions requiring Authorization by the Associations must be authorized.
- "Authorization Center" means the facility or facilities designated from time to time by Vendara to which Merchant shall submit all requests for Authorization.
- "Business Day" means any day other than: (i) a Saturday or Sunday; or (ii) a day on which banking institutions in New York are authorized by law or executive order to be closed (and on which Bank is in fact closed).
- "Card(s)" means either a Visa, MasterCard, Discover or American Express credit card, debit card (or other similar card that requires a PIN for identification purposes), or pre-paid, stored-value or gift card.
- "Cardholder" means a person authorized to use a Card.
- "Chargeback" means a Transaction that Service Providers return to Merchant pursuant to this Agreement.
- "<u>Forced Sale</u>" means a sales Transaction processed without an approved electronic Authorization number being obtained for the full amount of the sales Transaction at the time the Transaction is processed.
- "Full Recourse Transactions" means mail orders, telephone orders, e-commerce (Internet) orders, Pre-Authorized Recurring Order Transactions, and other "card not present" sales.
- "Issuer" means a member of an Association that enters into a contractual relationship with a Cardholder for the issuance of one or more Cards. "Merchant Statement" means an itemized monthly statement of all charges and credits to the Operating Account (as that term is defined in Section 5 of this Agreement).
- "Monthly Chargeback Violation," for any given calendar month, means that more than five Chargebacks have been processed in that month and that the Transaction Chargeback Ratio for that month is equal to or greater than 1%.
- "Mid-Qualified Transactions" means any Transaction categorized as such by the Processor to settle Transactions with the Associations
- "Non-Qualified Transactions" means: (i) any Transaction submitted for processing more than 48 hours past the time the Authorization occurred; (ii) any Transaction missing required data; and (iii) any Transaction categorized as such by the Processor to settle Transactions with the Associations.
- "Normal Transaction" means a Transaction in which the Card is swiped through or dipped in a



terminal, register or other device, capturing the Card information encoded on the Card's magnetic strip.

"<u>Pre-Authorized Recurring Order Transaction</u>" means a Transaction that has been preauthorized by the Cardholder and for which the goods or services are to be delivered or performed in the future by Merchant without having to obtain approval from the Cardholder each time.

"<u>Processor</u>" means the payment processer selected by Vendara to settle Transactions with the Associations.

"Qualified Transactions" means any Transaction categorized as such by the Processor to settle Transactions with the Associations.

"Rules" means all rules, regulations, by-laws, standards and procedures adopted and/or amended from time to time by the Associations (including, without limitation, the Payment Card Industry Data Security Standard), Bank and each relevant Issuer.

"Services" means the transaction processing services described in this Agreement, as the same may be amended from time to time by Service Providers, in their sole discretion.

"<u>Transaction</u>" means the acceptance of a Card or information embossed on the Card for payment for goods sold and/or leased or services provided to Cardholders by Merchant and receipt of payment from Service Providers, whether the Transaction is approved, declined, or processed as a Forced Sale. The term "Transaction" also includes credits, errors, returns and adjustments.

"Transaction Chargeback Ratio," for any given calendar month, means the number of Chargebacks processed in that month divided by the total number of Transactions processed in that month.

- 3. Services Provided to Merchant. During the term of this Agreement, subject to the terms and conditions of this Agreement: (i) Vendara will provide Merchant with Authorization services, Transaction settlement reporting services, Chargeback processing and reporting, Chargeback dispute resolution services, technical support, customer support, risk management services, Merchant training services, point-of-sale hardware and software solutions, and other services in order to allow Merchant to accept and process Transactions; and (ii) Bank will provide Transaction settlement services.
- 4. Term. This Agreement shall become effective when all parties sign the Merchant Application form to which this Agreement is attached (or in connection with which this Agreement is provided) and, unless sooner terminated, shall remain in effect for a term of three (3) years. This Agreement shall renew automatically for successive terms of three (3) years each, unless any party provides written notice of termination to the other parties at least 90 days prior to the end of the then-current term. All existing obligations, warranties, liabilities, indemnities and agreements with respect to Transactions entered into before such termination shall remain in full force and effect, and, regardless of any such termination, Merchant shall remain liable for all obligations to Cardholders and Service Providers that are incurred while this Agreement is in effect. Furthermore, Merchant acknowledges that all monthly and annual fees appearing on the Schedule of Fees shall



continue to be assessed in any month in which Merchant has Transaction activity following the term of this Agreement.

- 5. Merchant Operating Account. Prior to accepting any Cards, Merchant shall establish a demand deposit account at Bank, or at a financial institution approved by Bank (the "Operating Account"), through which fees, charges and credits due to Merchant in accordance with this Agreement may be processed. Merchant authorizes Bank to debit all amounts Merchant owes Service Providers hereunder or any other agreement entered into between Merchant and Service Providers from the Operating Account, whether maintained at Bank or another financial institution, at times deemed appropriate by Service Providers, through the ACH Banking Network or by a manual debit of the Operating Account. Merchant waives any and all claims for loss or damage arising out of any such charges or debits to the Operating Account.
- **6.** Reserve Account. Upon, or at any time after, execution of this Agreement, Bank may require, as a condition of its willingness to enter into this Agreement or to not exercise its right to terminate this Agreement, that Merchant establish a reserve account at Bank (the "Reserve Account") in such amount as Service Providers from time to time may determine in their sole discretion. Service Providers may fund the Reserve Account by deducting amounts from payments due to Merchant, by effecting a charge against Merchant's Operating Account or against any of Merchant's accounts at Bank, or by demanding payment from Merchant (which payment Merchant shall make within ten (10) days after receipt of any such demand). The Reserve Account will be maintained for a minimum of nine months after the date on which this Agreement terminates or until such time as Service Providers determine that the release of the funds to Merchant is prudent, in the best interest of Service Providers, and commercially reasonable, and that Merchant's account with Service Providers under this Agreement and any other agreement entered into between Merchant and Service Providers is fully resolved. Merchant and Vendara acknowledge and agree that only Bank, and not Vendara may authorize or effect any release of funds from the Reserve Account. Bank, if in agreement with Vendara, may withdraw funds from the Reserve Account at any time to offset any indebtedness of Merchant to Bank or Vendara that may arise out of or relate to the obligations of Merchant under this agreement (including, but not limited to, Chargebacks and fees) or to offset any other indebtedness of Merchant to Bank or Vendara under any other agreement entered into between Merchant and Bank or Merchant and Vendara. Upon expiration of this nine-month period, any balance remaining in the Reserve Account will be paid to Merchant. Service Providers will inform Merchant in writing of any charges debited to the Reserve Account during this nine-month period. Notwithstanding the foregoing, Service Providers, in their sole discretion, may release funds from the Reserve Account prior to the expiration of such ninemonth period based on their assessment of the risks associated with effecting such release. In addition to the Reserve Account, Bank and Vendara, from time to time and in their sole discretion (but in compliance with the Rules): (i) may hold in suspense funds that are otherwise payable to Merchant; and (ii) may use such funds to offset any indebtedness of Merchant to Bank or Vendara that may arise out of or relate to the obligations of Merchant under this Agreement (including, but not limited to, Chargebacks and fees) or to offset any other indebtedness of Merchant to Bank or Vendara under any other agreement entered into between Merchant and Bank or Merchant and Vendara.



- 7. Fees. Merchant shall pay to Bank and Vendara all fees specified on the Schedule of Fees, as amended by Bank and Vendara from time to time. For each Transaction, Bank and Vendara will charge Merchant as follows:
- (a) An amount ("Merchant Discount Fees") equal to a specified percentage of the total cash price of each sales and cash withdrawal Transaction ("Merchant Discount Rate");
  - (b) A specified amount per Transaction ("Transaction Fee"); and
  - (c) A specified amount per Authorization ("Authorization Fee").

The Merchant Discount Rate, Authorization Fees and Transaction Fees are set forth on the Schedule of Fees. Different Merchant Discount Rates may apply to Qualified, Mid-Qualified and Non-Qualified Transactions, as shown on the Schedule of Fees. Merchant agrees that Service Providers will, and authorizes Bank to, deduct Merchant Discount Fees from the Operating Account or Reserve Account on a daily basis unless a monthly basis is specified on the Schedule of Fees. Merchant also agrees to pay to Service Providers the amount of any fees, charges or assessments imposed on Service Providers by any Association or Issuer for Merchant's violation of any Applicable Law or such Association's determination that Merchant has engaged in violation of any Applicable Law. Merchant shall pay Vendara for any other services provided to Merchant by Vendara and shall pay Service Providers for all other fees shown on the Schedule of Fees, including, but not limited to, monthly minimum fees, Chargeback fees and customer service fees.

- **8. Billing.** All amounts Merchant owes to Service Providers, for any reason, may be charged to the Operating Account or Reserve Account, recouped by adjustment to any credits due to Merchant, or set off against any account or property Service Providers holds for or on behalf of Merchant.
- **9. Security Interest**. As security for the performance by Merchant of all of its obligations under this Agreement, Merchant hereby:
  - (a) grants to Bank a first priority security interest in:
    - (i) the funds held in the Operating Account and, without suggesting that Merchant has any ownership interest in the Reserve Account, in the Reserve Account; and
    - (ii) any inventory with respect to which a Transaction has occurred but has not yet been fulfilled (collectively, the "<u>Pledged Collateral</u>");
  - (b) grants to Vendara a second priority security interest in the Pledged Collateral; and
  - (c) grants to Vendara a first priority security interest in all other equipment and other assets that Vendara provides or supplies to Merchant in connection with or pursuant to the terms of this Agreement or any other agreement entered into between Merchant and Vendara (collectively, the "Pledged Equipment").
  - (d) Merchant will execute and deliver to Bank and to Vendara such documents, in form satisfactory to Bank and Vendara, as Bank or Vendara may reasonably request in order to perfect Bank's and Vendara's security interest in the Pledged Collateral and Pledged Equipment, and will pay all costs and expenses associated with filing the same or this Agreement in all public filing offices, where filing is deemed by Bank or Vendara to be necessary or desirable. Bank and Vendara are authorized to file financing statements relating to the Pledged Collateral and Pledged Equipment without the other where



authorized by law; provided, however, that in no event will Vendara effect any such filing in a way that is inconsistent with the first priority security interest in the Pledged Collateral granted by Merchant to Bank. Merchant appoints Bank and Vendara as its attorney-in-fact to execute such documents as are necessary or desirable to accomplish perfection of any security interests. This appointment is coupled with an interest and shall be irrevocable as long as Merchant owes any amount to Bank or Vendara.

#### 10. Processing Transactions.

- (a) Merchant shall obtain Authorizations and process Transactions using such equipment and software as may be approved from time to time by Service Providers, in their sole discretion (the "<u>Equipment</u>"). Merchant shall validate Cards and Cardholders in face-to-face transactions as required by Applicable Law.
- (b) Merchant shall obtain Authorizations for Transactions in a manner required by Applicable Law and in the manner, and following the processes and procedures, determined from time to time by Service Providers in their sole discretion. Merchant shall submit such information to Bank or Bank's designee in connection with Transaction processing as Bank from time to time may determine.
- (c) Merchant shall not submit a Transaction to Service Providers (electronically or otherwise) until Merchant has performed its obligations to the Cardholder in connection with the Transaction or obtained Cardholder's consent for a Pre-Authorized Recurring Order Transaction.
- (d) Merchant shall not transmit any Transaction to Service Providers that is illegal or that Merchant knows or should have known to be fraudulent or not authorized by the Cardholder.
- (e) Merchant shall not process a Transaction that does not result from an act between a Cardholder and Merchant.
- (f) Merchant shall not request or use any Card number for any purpose other than as payment for its goods or services.
- (g) Merchant may transmit a Transaction that effects a prepayment of services or full prepayment of custom-ordered merchandise, manufactured to a Cardholder's specifications, if Merchant advises Cardholder of the immediate billing at the time of the Transaction and within time limits established by the Associations.
- (h) Merchant may request but must not require a Cardholder to provide additional identification information as a condition of Card acceptance, unless such information is required to complete the Transaction, such as for shipping purposes, or the Rules specifically permit or require such information to be collected.

#### 11. **Prohibited Transactions.** Merchant shall not do any of the following:

- (a) Establish a minimum on debit cards or greater than \$10.00 on credit cards or a maximum dollar Transaction amount;
  - (b) Obtain multiple Authorizations for amounts less than the total sale amount;
- (c) Obtain Authorization for the purpose of setting aside the Cardholder's credit line for use in future sales;
- (d) Extend credit for or defer the time of payment of the total cash price in any Transaction;
  - (e) Honor a Card except in a Transaction where a total cash price is due and payable;
  - (f) Make any special charge to or extract any special agreement or security from any



Cardholder in connection with any Transaction;

- (g) Transmit or accept payment for any Transaction that was not originated directly between Merchant and a Cardholder for the sale or lease of goods or the performance of services of the type indicated in the Merchant Application form to which this Agreement is attached;
- (h) Honor or accept a Card as payment for any legal services or expenses arising out of or related to: (i) any domestic relations matter where such services or expenses are furnished to a person whose name is not embossed on a Card; or (ii) any bankruptcy, insolvency, compromise, composition or other process affecting Cardholder's creditors;
- (i) Use Merchant's own Card, or one to which Merchant has access, to process a Transaction for the purpose of obtaining credit for Merchant's own benefit;
- (j) Re-process any Transaction that was previously charged back to Service Providers and subsequently returned to Merchant, irrespective of Cardholder approval;
  - (k) Initiate a Transaction credit without a preceding debit at least equal to the credit;
- (l) Initiate a Transaction credit without a balance in the Operating Account at least equal to the credit;
- (m) Use the Equipment or any data received thereon for any other purpose other than for determining whether or not Merchant should accept checks or Cards in connection with a current sale or lease of goods or services;
- (n) Use the Equipment or any data received thereon for credit inquiry purposes or any other purpose not authorized by this Agreement;
- (o) Draw or convey any inference concerning a person's creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics or mode of living when any Card or check is processed as non-accepted;
- (p) Disclose any information obtained through the Equipment to any person except for necessary disclosures to affected Cardholders, Service Providers and/or the Issuer;
- (q) Disburse funds in the form of travelers cheques, if the sole purpose is to allow the Cardholder to make a cash purchase of goods or services from Merchant;
  - (r) Disburse funds in the form of cash;
- (s) Accept a Card to collect or refinance an existing debt (whether originally owed to Merchant or otherwise) that is considered uncollectible (for example, payments to a collection agency or attempts to recover funds for a dishonored check) except to the extent specifically permitted by Applicable Law;
- (t) Issue a Transaction credit in respect of goods or services acquired in a cash transaction which are returned;
- (u) Make any cash refund to a Cardholder who has made a purchase with a credit Card (all Transaction credits shall be issued to the same credit Card account number used in the sale);
- (v) Require a Cardholder to complete a postcard or similar device that includes the Cardholder's account number, Card expiration date, signature or any other Card account data in plain view when mailed;
- (w) Accept a Card for the purchase of Scrip (as defined by applicable VISA regulations), except to the extent specifically permitted by Applicable Law;
- (x) Accept any payment directly from a Cardholder for previous Card charges incurred and processed by Merchant;
- (y) Require, through an increase in price or otherwise, any Cardholder to pay any surcharge, convenience fee, or service fee in connection with any Transaction or to pay any part of any charge imposed on Merchant by Service Providers <u>except</u>, in either case, as expressly



permitted by, and under terms and conditions that comply in full with, Applicable Law;

- (z) Provide cash to a Visa cardholder <u>unless</u> Merchant is either (i) participating in Visa Cash-Back Services or (ii) a hotel or cruise line;
  - (aa) Cause any Cardholder to waive its right to dispute a Transaction;
- (bb) Request the Card Verification Value 2 data (as defined by Visa) on any paper order form;
- (cc) Request a Cardholder account number for any purpose that is not related to payment for goods or services; or
- (dd) Add any tax to Transactions, unless applicable law expressly requires that a merchant be permitted to impose a tax, and only if such tax is included in the Transaction amount and not collected separately.
- 12. Prohibition of Furnishing Account Information; Use of Third Parties. Merchant shall not, without the Cardholder's consent, sell, purchase, provide or exchange any Card information in the form of Transaction documents, carbon copies of imprinted Transaction documents, mailing lists, tapes, journal rolls or other media obtained through the use of a Card to any third party. Merchant may use third parties that do not have a direct agreement with Service Providers as Merchant's agent for the direct delivery of Transactions for clearing and settlement if:
- (a) Merchant advises Service Providers that it will use a third-party processor in this capacity, identifying the third party so selected by Merchant;
- (b) Merchant agrees that Service Providers will reimburse Merchant only for the Visa Transactions delivered by that third-party processor to VisaNet; and
- (c) Merchant assumes responsibility for any failure by its third-party processor to comply with Applicable Law. Merchant shall notify Service Providers of the identity of any third party performing services to Merchant in connection with which such third party has access to any Card information

#### 13. Daily Reconciliation of Transactions.

Electronically Transmitted Transactions. Bank shall control and disburse all Transaction-related settlement funds to Merchant. Transactions with respect to which Bank receives payment from or through the Associations will be settled on a daily basis, and, except as otherwise expressly provided or permitted pursuant to the terms of this Agreement, Bank shall deliver payment to Merchant in connection with such Transactions by effecting a credit to the Operating Account equal to the reconciled and paid summary Transaction total of all of Merchant's total paid summary Transactions since the previous credit. Notwithstanding the foregoing, Bank may, in its sole discretion, effect a credit to the Operating Account in connection with any Transaction prior to the point in time Bank receives payment in connection therewith from or through the Associations. In either case, Bank may, if necessary or appropriate, reduce any credit made to the Operating Account by, and/or Bank may require that Merchant pay to Bank an amount equal to: (i) the sum of all Cardholder charges denied, refused or charged back; (ii) all refunds processed on account of Cardholders during said time period; (iii) the amounts, fees and charges, including (but not limited to) Chargebacks, Merchant owes Service Providers hereunder or under any other agreement entered into between Service Providers and Merchant; (iv) all taxes, penalties, charges, fees and other items incurred by Service Providers that are reimbursable pursuant to this Agreement; (v) all applicable rates, fees and charges described on the Schedule of Fees; (vi) any



amount Bank previously credited to the Operating Account that Service Providers determine, in good faith, was incorrectly so credited; and (vii) any amount Service Providers determine, in their sole discretion, represents unacceptable risk to the relevant Cardholder or Service Providers. Any application of funds associated with the settlement of Transactions that differs from the foregoing must be agreed to, in writing, by Bank, Vendara and Merchant and may not, in any respect, violate Applicable Law.

- (b) Reconciliation of Transactions. Merchant shall reconcile each settled Transaction within fifteen (15) days after the date on which such Transaction is submitted to Service Providers for payment, and shall notify Service Providers immediately of any discrepancies or errors Merchant notes as a result of such reconciliation. Service Providers shall have no responsibility or liability for Transaction-related errors or omissions that are brought to their attention more than thirty (30) days after the date on which the Transaction to which such error or omission relates is first presented to Service Providers for settlement.
- (c) <u>Provisional Credit</u>. Any credits to the Operating Account are provisional only and subject to revocation by Bank until such time that the Transaction is final and no longer subject to Chargeback by the Issuer, Cardholder or Associations. Bank may withhold payment for a Transaction to Merchant, for any reason, until such time as the Transaction has been verified as legitimate by the relevant Issuer, or Service Providers receives adequate supporting documentation from Merchant to authenticate the Transaction and mitigate Chargeback risk.
- Adjustments and Returns. Merchant will maintain a fair exchange and return policy and 14. make adjustments with respect to goods and services sold and/or leased to its customers whenever appropriate. If Merchant limits its acceptance of returned merchandise, or if Merchant is an Electronic Commerce Merchant, Merchant will ensure that its return policy is clearly set forth on the Transaction receipt or on Merchant's website, as required by Applicable Law. If goods are returned, or services are terminated or canceled, or any price is adjusted, Merchant will prepare and transmit a credit or return Transaction, either electronically or by paper, for the amount of the adjustment as a deduction from the total amount of Transactions transmitted that day. If the amount of credit or return Transactions exceeds the amount of sales Transactions, Merchant shall pay the excess to Service Providers. Merchant shall make no cash refunds on credit Transactions and shall handle all credit adjustments as provided in this Section 14. If no refund or return will be given, Merchant must advise Cardholder in writing, at the time of the Transaction, that the sale is a "final sale" and "no returns" are permitted. Merchant must advise Cardholder in writing of any policy of Merchant that provides for no- cash refunds and in-store credit only. Merchant shall follow Association reservation/no-show policies, and shall notify Cardholders in writing of this policy on all advance reservations. Merchant also shall notify Cardholders at the time of the reservation of the exact number of days required for reservation deposit refunds.

#### 15. Chargebacks.

The acceptance by Bank of any Transaction processed in accordance with the terms of this Agreement shall be without recourse to Merchant, except for:

- (i) ull Recourse Transactions; (ii) as otherwise indicated in this Agreement; and (iii) under any of the following circumstances:
- (a) o specific prior Authorization for the Transaction was obtained from the Authorization Center, the approval number does not appear in the electronic transmittal that is maintained by Bank, or the Transaction was submitted to Bank or Vendara thirty (30) days or more after the



date on which the goods and/or services to which the Transaction relates were purchased or leased by the relevant Cardholder;

- (b) he Transaction was based on a pre-authorization form, the Card on which the Authorization was based was canceled and Merchant was so notified prior to the Transaction;
- (c) he Card giving rise to the Transaction was canceled and prior to, or at the time of, the Transaction, and Merchant received notice of the cancellation through the electronic terminal, in writing or otherwise;
- (d) he Card expired prior to the date of the Transaction or the date of the Transaction was prior to the validation date, if any, indicated on the Card;
- (e) he Transaction information required by this Agreement was not submitted to Bank, or the procedures required by this Agreement to be followed in connection with processing a Transaction were not followed;
- (f) nk or Issuer receives a complaint from or on behalf of a Cardholder stating that there is an unresolved dispute or defense to a charge (whether or not valid) between Merchant and Cardholder;
- (g) he Cardholder makes a written complaint to Bank or Issuer that the Cardholder did not make or authorize the Transaction;
- (h) setoff or counterclaim of any kind exists in favor of any Cardholder against Merchant that may be asserted in defense of an action to enforce payment against the Cardholder in the Transaction:
  - (i) he Transaction was made at or by a merchant other than Merchant;
  - (i) he Transaction otherwise violates the terms of this Agreement or any Applicable Law;
  - (k) Transaction is charged back by an Issuer; or
- (l) ny representation or warranty made by Merchant in connection with the Transaction is false or inaccurate in any respect.

In any such case, Bank shall not be obligated to accept a Transaction for credit to the Operating Account. If Bank has credited the Operating Account or Reserve Account for such a Transaction, Bank may return the Transaction to the Merchant, and Merchant shall pay Bank the amount of the Transaction. Merchant agrees that it is solely responsible for all Chargebacks, and that Bank, without prior notice to Merchant, may: (i) charge the amount of the Transaction to the Operating Account or Reserve Account; (ii) recoup the amount of the Transaction by adjustment of the credits due to Merchant; and/or (iii) set off the amount of the Transaction against any account or property Bank holds for or on behalf of Merchant. If Merchant disagrees with Bank's decision to charge back a Transaction, Merchant must so notify Bank in writing within 10 days of the Chargeback, and provide documentation that the dispute has been resolved to Cardholder's satisfaction or proof that a credit has been issued. Without limiting the generality of any other provision of this Agreement, if Bank or Vendara, if Vendara has indemnified Bank, takes legal action against Merchant for any Chargebacks or any amounts due Bank or Vendara hereunder, Merchant shall pay the costs and attorneys' fees incurred by Bank and/or Vendara, whether suit is commenced or not.

In addition to any other remedy available to Bank, upon the occurrence of a Monthly Chargeback Violation, Merchant must pay to Bank a fee that is equal to the total number of Chargebacks processed during the relevant calendar month multiplied by the relevant dollar amount set forth in the table set forth below (where X in the table below is the Transaction Chargeback Ratio for the relevant calendar month and Y is the number of Chargebacks processed during the relevant

\$60

\$75

\$100

\$100



101 - 125

126 - 150

151 - 175

175+

\$20

\$20

\$25

\$25

\$20

\$25

\$30

\$30

\$25

\$25

\$30

\$35

	X								
	1.00% -	1.51% -	2.01% -	2.26% -	2.51% -	3.01% -	3.51% -	5.01% -	7.51% or
Υ	1.50%	2.00%	2.25%	2.50%	3.00%	3.50%	5.00%	7.50%	more
5 – 25	\$0	\$10	\$10	\$15	\$15	\$20	\$25	\$40	\$50
26 – 50	\$10	\$10	\$15	\$15	\$20	\$20	\$25	\$40	\$50
51 – 75	\$15	\$20	\$20	\$20	\$25	\$25	\$30	\$50	\$50
76 - 100	\$15	\$20	\$20	\$25	\$25	\$30	\$35	\$50	\$50

\$30

\$35

\$35

\$40

\$35

\$35

\$40

\$40

\$35

\$40

\$40

\$50

\$60

\$75

\$75

\$100

\$25

\$30

\$35

\$35

calendar month) (the "Monthly Chargeback Violation Fee"):

Without limiting Service Providers' ability to collect the Meonthly Chargeback Violation Fee by other means, Merchant will pay each relevant Monthly Chargeback Violation Fee to Bank no later than 30 days after receiving a request for payment thereof from Bank (which request will include a description of the Monthly Chargeback Violation Fee amount and a description of the manner in which it was calculated).

- 16. Merchant Statement. At least once each month, Vendara shall provide a Merchant Statement to Merchant. All information appearing on the Merchant Statement shall be deemed accurate and affirmed by Merchant unless Merchant objects by written notice specifying the particular item in dispute within 30 days of the date of the Merchant Statement. Merchant hereby irrevocably waives any right it may have to object to or dispute any information appearing on or fee charged on any Merchant Statement with respect to which it does not submit a written notice of dispute as described above within such 30-day period.
- 17. Retention of Information. Merchant shall retain the information required to be submitted in connection with a Transaction or to be maintained in connection with a complaint for seven years from the date of the Transaction or the complaint. At the request of Service Providers, Merchant shall provide such information to Service Providers within five (5) days of receipt of a request from Service Providers. Failure to meet such time frame or non-delivery of any item or delivery of an illegible copy of an item requested by an Issuer shall, among other things, constitute a waiver by Merchant of any claims and may result in an irrevocable Chargeback for the full amount of the Transaction.
- 18. Recovery of Cards. Merchant will use its best efforts to reasonably and peaceably recover and retain any Card with respect to which Merchant receives notification of cancellation, restrictions, theft or counterfeiting. This notice may be given: (i) electronically through the Equipment; (ii) by the Authorization Center through any means; or (iii) by listing on any canceled Card or restricted Card list. Merchant shall also take reasonable steps to recover a Card that it has reasonable grounds to believe is counterfeit, fraudulent or stolen.
- 19. Customer Complaints. Merchant shall respond promptly to inquiries from Cardholders and shall attempt to resolve any disputes amicably. If unresolved disputes occur with a frequency



unacceptable to Service Providers, Service Providers may terminate this Agreement. Vendara reserves the right to charge Merchant reasonable fees and reimbursement on account of excessive Cardholder inquiries, refunds or Chargebacks. Merchant agrees to maintain the following information in writing with respect to each claim or defense asserted by a Cardholder for which Merchant has received notice:

- (a) The Cardholder's name;
- (b) The Card account number;
- (c) The date and time the Cardholder asserted the claim or defense;
- (d) The nature of the claim or defense; and
- (e) The action that Merchant took in an attempt to resolve the dispute.

Upon request, Merchant shall furnish Service Providers with this information in writing within 10 days.

**20.** Confidentiality. Merchant shall treat all information received in connection with this Agreement as confidential. Merchant shall prevent the disclosure of this information except for necessary disclosures to affected Cardholders, to Bank, to Vendara and to Issuers.

#### 21. Compliance with Applicable Law.

- General. Merchant represents and warrants that it has obtained all necessary regulatory approvals, certificates and licenses, and that it is in compliance with all Applicable Law, in connection with the operation of its business. Merchant represents and warrants that it understands the importance of complying with Applicable Law in connection with any and all actions it takes in connection with Transactions (including, without limitation, complying with requirements relating to Transaction information, storage and disclosure), and covenants at all times to comply in full with all Applicable Law, including, without limitation, all Rules relating to: (i) the use by Merchant of Association-owned trademarks, logos, trade names and designations (collectively, "Association Marks"); (ii) acceptance of Cards (which, in any event, must be limited to Bank's area of use and must be in accordance with a policy adopted by Merchant to not discriminate among customers seeking to make purchases with a Card); (iii) risk management; (iv) transaction processing; and (iv) products, programs or services in which Merchant is required or elects to participate. Merchant further acknowledges and agrees that it is responsible for the actions of all of its employees while in Merchant's employ. For the sake of clarity, and without otherwise limiting any other provision of this Agreement: (i) Merchant will terminate its use of all Association Marks immediately upon termination of this Agreement, and will terminate its use of any relevant Association Marks immediately upon the request of Bank or the relevant Association; and (ii) Merchant acknowledges and agrees that it must not sell, purchase, provide, exchange or in any manner disclose Cardholder account or Transaction data, or personal information of or about a Cardholder to anyone other than Service Providers, the Associations, or in response to a valid government demand.
- (b) <u>Data Security Rules</u>. Without limiting the generality of the foregoing or any other provision of this Agreement, Merchant understands that it and all of its employees, agents, representatives and service providers must comply with the Rules, including without limitation, those relating to Cardholder information security issues, non-disclosure of Cardholder information and Transaction documents, retention and storage of Cardholder and Transaction information and other security procedures adopted by the Associations (including, without limitation, PCI DSS). Merchant hereby confirms its agreement to abide by and fully comply with (and cause its



employees, agents, representatives and service providers to abide by and fully comply with) such Rules, and, when requested, demonstrate compliance with such Rules, including, without limitation, the Rules and procedures described below:

- Visa Cardholder Information Security Program and MasterCard Site Data Protection Program. Visa and MasterCard have implemented programs to protect Cardholder data. The Visa Cardholder Information Security Program ("CISP") and MasterCard Site Data Protection Program ("SDP") apply to Merchant if Merchant processes or stores Cardholder data as a result of Internet or mail/telephone acceptance of Visa or MasterCard Card account information. A copy of the complete Visa Cardholder Information Security Standards manual and a Self-Assessment Worksheet can be obtained online at www.visa.com/cisp or from Vendara, and a copy of the SDP provisions can be obtained from Vendara. Visa and MasterCard may impose restrictions, fines, or prohibit Merchant from participating in Visa or MasterCard programs if it is determined that Merchant is non-compliant. Merchant may be required to comply with an audit to verify compliance with security procedures. The following list describes some of the current CISP and SDP program requirements, with all of which Merchant may be required to comply, if applicable to Merchant. (A) install and maintain a working network firewall to protect data accessible via the Internet; (B) keep security patches up-to-date; (C) encrypt stored data; (D) encrypt data sent across networks; (E) use and regularly update anti-virus software; (F) restrict access to data by business "need to know"; (G) assign a unique ID to each person with computer access to data; (H) don't use vendor-supplied defaults for system passwords and other security parameters; (I) track access to data by unique ID; (J) maintain a policy that addresses information security for employees and contractors; and (K) restrict physical access to Cardholder information. Merchant must also comply with the requirements of Section 10.3 of the Visa Rules in connection with suspected or confirmed losses, thefts, compromises of information, and fraud or laundering associated with information. Please also note that this is not intended to be a complete list, and Merchant remains solely responsible for understanding and complying in full with all of the applicable CISP and SDP requirements.
- (ii) Transaction Information. Merchant acknowledges that the sale or disclosure of databases containing Cardholder account numbers, personal information, or other Transaction information to third parties is strictly prohibited by the Rules. Unless Merchant obtains consents from Vendara, and each applicable Association, issuing bank and Cardholder, Merchant must not use, disclose, sell or disseminate any Cardholder information obtained in connection with a Transaction (including without limitation, the names, addresses and Card account numbers of Cardholders, copies of imprinted sales drafts and/or credit records, mailing lists, tapes or other media obtained in connection with a sales draft and/or credit record) except for purposes of authorizing, completing and settling Transactions and resolving any Chargebacks, retrieval requests or similar issues involving Transactions, other than pursuant to a court or governmental agency request, subpoena or order. Merchant shall use proper controls for, limit access to, and render unreadable prior to discarding all records containing Cardholder account numbers and Card imprints.
- (iii) Merchant may not retain or store magnetic stripe data after a Transaction has been authorized. If Merchant stores any electronically captured signature of a Cardholder, Merchant may not reproduce such signature except upon the specific request of Service Providers. Merchant shall store all media containing Cardholder names, Cardholder account information, and other personal information, as well as Card imprints (such as sales drafts and credit records, auto rental agreements, and carbons) in an area limited to selected personnel and, prior to discarding



any such information, destroy it in a manner that renders the data unreadable. Merchant further warrants and agrees that in the event of its failure, including bankruptcy, insolvency, or other suspension of business operations, it will not sell, transfer or disclose any materials that contain Cardholder account numbers, personal information, or Transaction information to third parties, and shall return the information to Service Providers and provide acceptable proof of destruction to Service Providers

- (c) Vendara and Merchant each agree to meet all applicable PCI DSS requirements with respect to its performance hereunder.
- 22. Taxes. Each party hereto shall report its income and pay its own taxes to any applicable jurisdiction. If excise, sale or use taxes are imposed on Transactions, Merchant shall be responsible for the collection and payment thereof. Merchant shall not add any tax to any Transaction unless Applicable Law expressly provides that Merchant is permitted to impose a tax, and any such tax amount, if so allowed, shall be included in the Transaction amount and not collected separately. Service Providers shall be entitled to recover from Merchant any of said taxes paid by it on behalf of Merchant immediately after payment. If either Bank or Vendara is required to pay any taxes, interests, fines or penalties owed by Merchant or imposed on Bank or Vendara as a result of any action or inaction by Merchant, the amount of such taxes, interests, fines or penalties will become immediately due and payable by Merchant to Bank or Vendara. Without limiting the generality of the foregoing, Merchant is solely responsible for, and will pay or reimburse to Bank and/or Vendara any amount, fee, penalty, charge or surcharge imposed or charged by any Association in connection with any action taken by Merchant or failed to have been taken by Merchant, including, by way of example and without limitation: (i) any fee or charge imposed by any Association for monitoring Merchant or Merchant's activities for non-compliance; and (ii) any fine imposed by any Association in connection with Merchant's placement of a surcharge on debit transactions.
- **23. Limitation of Liability**. In addition to all other limitations on the liability of Service Providers contained in this Agreement, neither Service Provider shall be liable to Merchant or Merchant's customers or any other person for any of the following:
- (a) Any loss or liability resulting from the denial of credit to any person or Merchant's retention of any Card or any attempt to do so;
- (b) Any loss caused by a Transaction downgrade resulting from defective or faulty Equipment, even if such Equipment is owned by Service Providers;
- (c) The unavailability of Services caused by the termination of contracts with computer hardware vendors, processors or installers, whether terminated by Service Providers or any other person for any reason; or
- (d) Interruption or termination of any Services caused by any reason except for failure of Vendara to repair or replace Equipment at Merchant's expense (in which case, any resulting liability shall be for the sole account of Vendara). At no time will Vendara's liability exceed the amount of fees collected or reasonably expected to be collected from Merchant for this delay period.

NEITHER SERVICE PROVIDER SHALL BE LIABLE FOR ANY LOST PROFITS, PUNITIVE, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES TO MERCHANT OR TO ANY THIRD PARTY IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT OR ANY OF THE SERVICES TO BE PERFORMED BY EITHER SERVICE



PROVIDER PURSUANT TO THIS AGREEMENT. MERCHANT ACKNOWLEDGES THAT NEITHER SERVICE PROVIDER HAS PROVIDED ANY WARRANTIES, EITHER EXPRESS OR IMPLIED, WRITTEN OR ORAL, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO ANY EQUIPMENT AND THAT NEITHER SERVICE PROVIDER HAS ANY LIABILITY WITH RESPECT TO ANY EQUIPMENT. NEITHER SERVICE PROVIDER MAKES ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, REGARDING THE SERVICES IT PROVIDES HEREUNDER. IF THERE ARE ERRORS, OMISSIONS, INTERRUPTIONS OR DELAYS RESULTING FROM SERVICE PROVIDERS' PERFORMANCE OR ANY FAILURE TO PERFORM, THE LIABILITY OF EACH SERVICE PROVIDER SHALL BE LIMITED TO CORRECTING SUCH ERRORS, IF COMMERCIALLY REASONABLE.

- **24.** Limitation on Damages. IN NO CASE SHALL MERCHANT BE ENTITLED TO RECOVER DAMAGES FROM SERVICE PROVIDERS THAT EXCEED THE FEES RETAINED BY SERVICE PROVIDERS PURSUANT TO THIS AGREEMENT DURING THE SIX MONTH PERIOD IMMEDIATELY PRIOR TO THE EVENT GIVING RISE TO THE CLAIM FOR DAMAGES.
- **25. Indemnification**. Merchant agrees to indemnify and hold Service Providers harmless from any and all losses, claims, damages, assessments (sometimes referred to as "fines" or "penalties"), liabilities and expenses, including attorneys' fees and costs (whether or not an attorney is an employee of Service Providers or Service Providers' affiliates) arising out of or related to any of the following:
- (a) Merchant's failure to comply with this Agreement and/or termination of this Agreement as a result of any breach by Merchant;
  - (b) Any act or omission of Merchant;
  - (c) Merchant's failure to comply with any Equipment's user's guide;
  - (d) Merchant's failure to comply with any Applicable Law;
- (e) The determination by any Association that Merchant has engaged in conduct inconsistent with the Rules or the Data Security Rules (including CISP, SDP, or PCI DSS);
- (f) Any dispute concerning the quality, condition or delivery of any merchandise or the quality of performance of any service;
- (g) The fraud or dishonesty of Merchant or Merchant's employees, licensees, successors, agents and/or assigns;
- (h) Merchant's selection of an Internet service provider or other telecommunication services service provider;
  - (i) The theft of or damage or destruction to any Equipment; or
- (j) Full Recourse Transactions, unauthorized Transactions and prohibited Transactions.
- **26.** Credit Investigation and Auditing. Service Providers may audit, from time to time, Merchant's compliance with the terms of this Agreement. Merchant shall provide all information requested by Service Providers to complete Service Providers' audit. Merchant authorizes parties contacted by Service Providers to release the credit information requested by Service Providers, and Merchant agrees to provide a separate authorization for release of credit information, if



requested by Service Providers. Merchant shall deliver to Service Providers such information as Service Providers may reasonably request from time to time, including without limitation, financial statements and information pertaining to Merchant's financial condition. Such information shall be true, complete and accurate. Without limiting the generality of the foregoing, Merchant shall provide to Service Providers its balance sheet and income statements not less frequently than every three calendar months during the term of this Agreement.

- **27. Termination of Agreement by Bank or Vendara; Early Termination Fee.** Bank or Vendara may terminate this Agreement upon at least 30 days' prior written notice to the other parties. In addition, Bank or Vendara may terminate this Agreement immediately upon written notice to Merchant upon the occurrence of any of the following (each, an "Event of Default"):
- (a) Any information concerning Merchant obtained by Service Providers is unsatisfactory to Service Providers, in Service Providers' sole discretion.
- (b) Any act of fraud or dishonesty is committed by Merchant, its employees or agents, or Service Providers believes in good faith that Merchant, its employees or agents have committed, are committing or are planning to commit any acts of fraud or misrepresentation.
- (c) Chargebacks, returns, rapid dispute resolutions (RDRs), or reported incidents of fraud or unauthorized activity are excessive, in the opinion of Service Providers.
- (d) There is a breach of any representation or warranty made by Merchant to Service Providers, or Merchant defaults in the performance of any of its obligations under this Agreement.
  - (e) Merchant files a petition under any bankruptcy or insolvency law.
- (f) Service Providers determine that the continuation of this Agreement may create harm or the loss of goodwill to Service Providers or any Association.
- (g) Merchant fails to maintain sufficient funds in the Operating Account to cover the amounts due to Service Providers hereunder.
- (h) Merchant's percentage of error Transactions or retrieval requests is excessive in the opinion of Service Providers.
  - (i) Merchant experiences excessive settlement rejects.
  - (j) Merchant fails to engage in Transactions over the course of any thirty-day period.
- (k) Any insurance policy obtained by Bank, Vendara or Merchant relating to Transactions and/or Chargebacks is canceled or terminated for any reason.
- (l) Merchant fails to provide financial statements suitable to Service Providers on request.
  - (m) Any Association requests or demands that this Agreement be terminated.
- (n) Vendara does not or cannot perform its duties under this Agreement and Bank determines that it is not feasible to provide the Services contemplated by this Agreement to Merchant. Bank is not obligated to provide replacement Services if Vendara does not or cannot perform.

For purposes of this Agreement, an "Early Termination" shall be (i) a termination of this Agreement by Bank or Vendara following an Event of Default specified above; (ii) a termination of this Agreement by Merchant for any reason whatsoever, other than following written termination notice given by Merchant pursuant to Section 4; or (iii) Merchant's breach of Section 29. The parties agree that the actual damages which will result to Vendara from an Early Termination are not readily ascertainable as of the effective date of this Agreement. In addition, Merchant acknowledges and agrees that in reliance on this Agreement and other long-term



agreements, Vendara will incur additional long-term costs, including without limitation, computer hardware, software, and labor. Accordingly, upon the occurrence of an Early Termination, Merchant shall pay to Vendara, in addition to all amounts owed for the Services provided to Merchant pursuant to this Agreement, an amount equal to the greater of (i) \$595; or (ii) solely to the extent permitted under Applicable Law, thirty percent (30%) of the average total monthly fees paid by Merchant to Service Providers during the preceding six (6) months (or shorter period if this Agreement has not been in effect for six (6) months), times the number of months, or portion thereof, remaining in the term of this Agreement as described in Section 7 of this Agreement. The parties intend that this Early Termination fee be in lieu of Vendara's lost profits for the remainder of this Agreement, but not in lieu of any other damages to which Vendara might otherwise be entitled arising out of your wrongful acts or omissions.

Merchant understands that Bank's role in this Agreement is limited to providing sponsorship for both Vendara and the Merchant, and the receipt, maintenance and settlement of Transaction funds to Merchant. Bank does not provide any other Services under this Agreement, so Bank may terminate this Agreement without liability to Merchant if Vendara does not or cannot perform its duties under this Agreement.

Service Providers may selectively terminate one or more of Merchant's approved locations without terminating this entire Agreement. In the event of termination, all obligations of Merchant incurred or existing under this Agreement prior to termination shall survive the termination. Merchant's obligations with respect to any Transaction shall be deemed incurred and existing on the date of such Transaction.

In the event Service Providers terminate this Agreement following any Event of Default, Merchant: (i) agrees that Bank may place Merchant on each Association's "Terminated Merchant File" (or any other list or file serving a similar purpose) and that Service Providers shall have no liability for such placement, even in instances where Merchant disagrees with the propriety of such placement; and (ii) agrees to indemnify and hold Service Providers harmless from and against any and all costs, expenses and liabilities (including attorneys' fees) incurred by Service Providers in connection with or arising out of such Event of Default.

Following any bankruptcy filing against or by Merchant, Service providers reserve the right to suspend or discontinue the provision of Services. Merchant must notify Service Providers in writing no later than five (5) days following any bankruptcy filing by or against Merchant.

Credits to the Operating Account and other payments to Merchant are provisional.

The parties acknowledge and agree that Bank is extending financial accommodations to Merchant within the meaning of 11 U.S.C.365 (c) (2) of the Bankruptcy Code as amended from time to time. The right of Merchant to receive any amounts due or to become due from Bank is expressly subject and subordinate to the Chargebacks, recoupment, setoff, lien, and/or security interest rights that are being applied to claims that are liquidated, unliquidated, fixed contingent, matured or unmatured.

28. Setoff. In addition to any other legal or equitable remedy available to it in accordance with



this Agreement or by law, Service Providers may set off any amounts due to it against any property of Merchant in its possession or under its control.

- **29. Exclusivity**. Subject to any volume limitations imposed by Vendara, Merchant shall submit all Transactions made during the term hereof solely to Service Providers for processing. If Merchant fails to comply with this provision, such failure will be deemed to be an Early Termination. Any exceptions to this exclusive arrangement must be approved by Vendara in advance in writing.
- **30. Amendments to this Agreement**. From time to time Service Providers may amend this Agreement as follows:
- (a) Service Providers may amend or delete Cards or Services listed in the Schedule of Fees by notifying Merchant in writing of any such amendment. All provisions of this Agreement shall apply to Cards or Services added to this Agreement. Vendara shall notify Merchant of the fees to be charged for processing the additional Cards and Services. Acceptance by Merchant of a new approved Card as payment for a Transaction or use of a new Service after Service Providers have sent Merchant notice of an amendment shall constitute Merchant's agreement to the amendment and the fees or charges related to these additions.
- (b) From time to time, Bank and Vendara may change all rates, fees and charges set forth on the Schedule of Fees. Vendara will provide written notice to Merchant of all such amendments. Bank and Vendara may change the rates, fees and charges without prior written notice if Merchant's sales volume or average Transaction amount does not meet Merchant's projections contained in the Merchant Application form to which this Agreement is attached or if the risk factors associated with processing Transactions increase (including, without limitation, if Bank and Vendara reasonably determines that Merchant is experiencing excessive Chargebacks, fraud, or excessive settlement rejects). If notice is required, Vendara will give written notice on the Merchant Statement. All new rates, fees and charges will become effective for the month immediately following the month in which the notice appeared on the Merchant Statement.
- (c) Service Providers may amend this Agreement in any manner other than as described in Section 30(a) or 30(b) above simply by providing written notice of such amendment to Merchant, and such amendment shall become effective on the latter of: (i) the date on which such written notice is received by Merchant; or (ii) a date specified by Service Providers in such written notice.
- 31. Assignment. This Agreement may not be assigned by Merchant without the prior written consent of Vendara and Bank. Either Vendara or Bank may assign its rights and obligations under this Agreement to a third party subject to the terms and conditions of one or moer separate agreements entered into between Vendara and Bank, and, subject to the terms of those separate agreements, Vendara may replace the existing Bank with another Bank without prior written notice to Merchant. Assignment of this Agreement by either Vendara or Bank shall, subject to the terms of relevant separate agreements entered into between Vendara and Bank, relieve the assigning party of any further obligations under this Agreement.
- **32. Financial Accommodations**. Bank, Vendara and Merchant intend this Agreement to be construed as a contract to extend financial accommodations for the benefit of Merchant.



- **33. Waiver**. To the extent that Merchant becomes a debtor under any chapter of title 11 of the United States Code and such event does not result in the termination of this Agreement, Merchant hereby unconditionally and absolutely waives any right or ability that Merchant may otherwise have had to oppose, defend against or otherwise challenge any motion filed by Service Providers for relief from the automatic stay of 11 U.S.C. § 362(a) to enforce any of Service Providers' rights or claims under this Agreement.
- **34.** Cooperation. In their dealings with one another, each party agrees to act reasonably and in good faith and to fully cooperate with each other in order to facilitate and accomplish the transactions contemplated hereby.
- **35. Entire Agreement.** This Agreement, together with the Schedules attached hereto, supersedes any other agreement, whether written or oral, that may have been made or entered into by any party (or by any officer or officers of any party) relating to the matters covered herein and constitutes the entire agreement of the parties hereto.
- **36. Severability**. If any provisions of this Agreement shall be held, or deemed to be, or shall in fact be, inoperative or unenforceable as applied in any particular situation, such circumstance shall not have the effect of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses or sections herein contained shall not affect the remaining portions of this Agreement or any part hereof.
- 37. Notices. Except for notices provided by Vendara to Merchant on the Merchant Statement, all notices, requests, demands or other instruments which may or are required to be given by any party hereunder shall be in writing and each shall be deemed to have been properly given when: (i) served personally on an officer of the party to whom such notice is to be given, (ii) upon expiration of a period of three (3) business days from and after the date of mailing thereof when mailed postage prepaid by registered or certified mail, requesting return receipt, or (iii) upon delivery by a nationally recognized overnight delivery service, addressed to the address(es) listed on the application to which this Agreement is attached. Any party may change the address to which subsequent notices are to be sent by notice to the others given as aforesaid. Service Providers may, but shall have no obligation to, comply with any notice (e.g., of termination, non-renewal, or change requests) that is not entirely complete. Further, Service Providers shall have the right to rely upon, and shall have no liability for complying with, any notice ostensibly originating from a Merchant agent's email address.
- **38.** Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of New York, without regard to internal principles of conflict of laws, and federal law.
- **39. Bank/Vendara Relationship**. For purposes of this Agreement and performance of this Agreement by Vendara, Merchant acknowledges that: (i) Vendara is the exclusive agent of Bank; (ii) Bank is entirely responsible for, and in control of, Vendara's performance; and (iii) Bank must approve, in advance, any fee payable to or in connection with any obligation of Merchant arising from or related to performance of this Agreement. Notwithstanding the foregoing, Merchant may



not challenge the propriety of any fee on the basis of Bank's purported failure to approve in advance any such fee.

- **40.** Captions. Captions in this Agreement are for convenience of reference only and are not to be considered as defining or limiting in any way the scope or intent of the provisions of this Agreement.
- 41. No Waiver. Any delay, waiver or omission by Service Providers to exercise any right or power arising from any breach or default of the other party in any of the terms, provisions or covenants of this Agreement shall not be construed to be a waiver of any subsequent breach or default of the same or any other terms, provisions or covenants on the part of the other party. All remedies afforded by this Agreement for a breach hereof shall be cumulative.
- **42. Force Majeure.** The parties shall be excused from performing any of their respective obligations under this Agreement which are prevented or delayed by any occurrence not within their respective control including but not limited to strikes or other labor matters, destruction of or damage to any building, natural disasters, accidents, riots or any regulation, rule, law, ordinance or order of any federal, state or local government authority.
- **43.** Cooperation. Merchant covenants and agrees that, if it is undergoing forensic investigation at the time this Agreement is signed, Merchant will fully cooperate with the investigation until it is completed.
- **44. Limited Acceptance**. Visa Rules allow Merchant to become a Limited Acceptance Merchant as part of its use of Service Providers' Services. A "Limited Acceptance Merchant," as defined by Visa, is a merchant that accepts either, but not both, of the following: (a) Visa Credit and Business Category Cards or (b) Visa Debit Category Cards.

Merchant has elected to become a Limited Acceptance Merchant by choosing to accept ONLY
(please mark the applicable card category below):
□Visa Credit and Business Category Cards
□Visa Debit Category Cards

Merchant's failure to select one of the Limited Acceptance Categories above means that Merchant has elected to accept BOTH Visa Credit and Business Category Cards and Visa Debit Category Cards.

If Merchant elects to be a Limited Acceptance Merchant, Merchant must properly display the Visa-approved signage that represents the Limited Acceptance Category that Merchant has selected above.

#### **45.** Special Merchant Categories.

- (a) If Merchant is a Health Care Merchant (as defined by the Visa Core Rules and Visa Product and Service Rules (the "<u>Visa Core Rules</u>")), Merchant acknowledges that it must comply with the provisions of Section 5.9.12 of the Visa Core Rules.
  - (b) If Merchant is a T&E Merchant (as defined by the Visa Core Rules), Merchant



acknowledges that it must comply with all of the provisions of the Visa Core Rules relating to T&E Merchants, including Sections 5.9.6, 5.10.4.1, 7.3.12, and 11.1.3.2. Merchant further agrees that, if it is an International Airline Program Merchant (as defined by the Visa Core Rules), the terms of the attached International Airline Program Merchant Addendum apply.

- (c) If Merchant receives BIN information from Service Providers, Merchant agrees that: (i) such information may be used solely for purposes of identifying Visa card product types at the point of sale; (ii) Merchant may not, and will not, disclose such information to any third party; and (iii) Merchant will treat such information as proprietary and confidential information belonging to Visa and with the same degree and case as information labeled "Visa Confidential."
- (d) If Merchant is an Electronic Commerce Merchant (as defined by the Visa Core Rules and Visa Product and Service Rules (2014)—the "<u>VCR</u>"), the following terms apply (references following each requirement indicate whether the requirement is located in the VCR or the Visa Acquirer Risk Program Standards Guide (2010) (VPSG); capitalized terms that are not otherwise defined in this Agreement are used as defined in the VCR):
- (i) Merchant must display its consumer data privacy policy on its website. (VPSG)
- (ii) Merchant must display the security method it uses for the transmission of payment data on its website. (VPSG)
- (iii) Merchant must offer Cardholders a secure transaction method and a data protection method, such as Secure Sockets Layer (SSL), 3-D Secure and/or Verified by Visa. (VPSG; VCR Section 1.5.6.2)
- (iv) For Non-Secure Transactions and Non-Authenticated Security Transactions, Merchant must attempt to obtain a Visa Card expiration date and submit it as part of the Authorization Request. (VCR Section 5.8.4.1)
  - (v) Merchant's website must contain all of the following:
    - A. Customer service contact, including email address or telephone number.
    - B. The address, including the country, of Merchant's permanent establishment, either:
      - 1. On the same screen view as the checkout screen used to present the final Transaction amount; or
      - 2. Within the sequence of web pages the Cardholder accesses during the checkout process.
    - C. Policy for delivery of multiple shipments.
    - D. Security capabilities and policy for transmission of payment card details.
    - E. In addition, on an Online Gambling Merchant's homepage or payment page, all of the following:
      - 1. The statement "Internet gambling may be illegal in the jurisdiction in which you are located; if so, you are not authorized to use your payment card to complete this transaction";
      - 2. A statement of the Cardholder's responsibility to know the laws concerning online gambling in the Cardholder's country;
      - 3. A statement prohibiting the participation of minors;
      - 4. A complete description of the rules of play, cancellation policies, and pay-out policies;



- 5. A statement recommending that the Cardholder retain a copy of Transaction records and Merchant policies and rules; and
- 6. An Acquirer numeric identifier specified by Visa. (VCR Section 5.9.3.1)
- (vi) Merchant must not display the full Account Number to the Cardholder online. (VCR Section 5.9.3.2)
- (vii) If Merchant is a Verified by Visa Merchant, Merchant acknowledges that its Electronic Commerce Transactions are not eligible for Chargeback protection from Chargeback reason codes 75 (Transaction Not Recognized) and 83 (Fraud-Card- Absent Environment) if either:
  - A. The Merchant is classified with one of the following MCCs:
    - 1. MCC 4829 (Wire Transfer Money Orders);
    - 2. MCC 5967 (Direct Marketing Inbound Teleservices Merchant);
    - 3. MCC 6051 (Non-Financial Institutions Foreign Currency, Money Orders [not Wire Transfer], Travelers' Cheques); or
    - 4. MCC 7995 (Betting, including Lottery Tickets, Casino Gaming Chips, Off-Track Betting, and Wagers at Race Tracks); or
  - B. Merchant has been identified in the Merchant Chargeback Monitoring Program or Risk Identification Service Online. Merchant remains ineligible while it is in either program, and for an additional 4 months after exiting the program. This condition also applies if Merchant enabled Verified by Visa while identified in either program. (VCR Section 5.9.3.5)
  - (viii) Merchant must include the following in its transaction receipts:
    - A. Customer service contact;
    - B. Merchant country; and
    - C. Conditions of sale, including return and cancellation policy. (VCR Section 5.10.3.3)
- (ix) In an Authorization Request, Merchant must not transmit Authentication Data specific to one Transaction with another Transaction, except when either:
  - A. 2 Transactions are related due to delayed delivery; or
  - B. All items of an order cannot be shipped at the same time. (VCR Section 10.15.3.2)
- (e) If Merchant limits its acceptance of returned merchandise or is an Electronic Commerce Merchant, Merchant must ensure that its return policies are clearly indicated to a Cardholder on the Transaction Receipt or

Location	Required Disclosure	To be used for the following Merchant Policies
Transaction Receipt (all copies, near the Cardholder signature area or in an area easily seen by the Cardholder)		
Website (on checkout screen	±	All return/refund policies and
or in sequence of web pages	acknowledgment button or	other purchase terms and



before final checkout	checkbox	conditions
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- 46. Participation in the American Express OptBlue® Program By checking the "Accept" checkbox next to AMERICAN EXPRESS OptBlue® on [the application], Merchant has elected to participate in the American Express OptBlue program ("American Express Card Acceptance"). In the event of a conflict between any defined terms in this Section 45 and any defined terms in this Agreement, the defined term in this Section 45 shall control. Furthermore, in the event of a conflict between any term in this Agreement, including this Section 45, and any defined term provided by American Express, the defined term provided by American Express shall control. The following terms and conditions apply to Merchant's participation in American Express Card Acceptance.
- (a) The definition of "Association(s)" is changed to read as follows: "Association(s)" means VISA U.S.A., Inc. ("Visa"), MasterCard International Incorporated ("MasterCard"), Discover Financial Services LLC ("Discover") and American Express Travel Related Services Company, Inc. ("American Express").
- (b) The definition of "Card(s)" is changed to read as follows: "Card(s)" means either a Visa, MasterCard, Discover or American Express credit card, debit card (or other similar card that requires a PIN for identification purposes), or prepaid, stored-value or gift card.
- (c) The definition of "Issuer" is changed to read as follows: "Issuer" means American Express or a member of an Association that enters into a contractual relationship with a Cardholder for the issuance of one or more Cards
- (d) Merchant authorizes Service Providers and/or their affiliates to submit American Express Transactions to, and receive settlement on such Transactions from, American Express on behalf of Merchant.
- (e) Merchant agrees that Service Providers may collect and disclose Transaction Data, Merchant Data, and other information regarding Merchant, and that American Express may use such information: (i) to perform its responsibilities in connection with American Express Card Acceptance; (ii) to promote the American Express Network; (iii) to perform analytics and create reports; and (iv) for any other lawful business purposes, including commercial marketing communications purposes within the parameters of American Express Card Acceptance, and important transactional or relationship communications from American Express. American Express may use the information about Merchant obtained in the merchant application at the time of setup to screen and/or monitor Merchant in connection with American Express Card marketing and administrative purposes.
- (f) Merchant may opt-out of receiving future commercial marketing communications from American Express by contacting Vendara; however, Merchant may continue to receive marketing communication while American Express updates its records to reflect this choice. Opting out of commercial marketing communications will not preclude Merchant from receiving important transactional or relationship messages from American Express.
- (g) Merchant acknowledges that it may be converted from American Express Card Acceptance to a direct relationship with American Express if and when its American Express related Transaction volumes exceed the eligibility thresholds for American Express Card Acceptance, meaning Merchant becomes a High CV Merchant. If this occurs, upon such conversion: (i) Merchant will be bound by American Express's then-current Card Acceptance Agreement; and (ii) American Express will set pricing and other fees payable by Merchant.
  - (h) Merchant will not assign to any third party any payments due to it under American



Express Card Acceptance, and all indebtedness arising from Transactions will be for bona fide sales of goods and services (or both) at its Establishments and free of liens, claims, and encumbrances other than ordinary sales taxes; provided, however, that Merchant may sell and assign future American Express-related Transaction receivables to Service Providers, their affiliated entities and/or any other cash advance funding source that partners with Service Providers or their affiliated entities, without consent of American Express. Notwithstanding the foregoing, Service Providers prohibit Merchant from selling or assigning future American Express- related Transaction receivables to any third party.

- (i) Notwithstanding anything in this Agreement to the contrary, American Express shall have third-party beneficiary rights, but not obligations, to the terms of this Agreement applicable to American Express Card Acceptance to enforce such terms against Merchant.
- (j) By contacting Service Providers, Merchant may opt out of accepting American Express Cards at any time without directly or indirectly affecting its rights to accept Other Payment Products.
- (k) Service Providers have the right to terminate Merchant's participation in American Express Card Acceptance immediately: (i) if Merchant breaches any of the provisions of this Section 45 or any other terms of this Agreement applicable to American Express Card Acceptance; (ii) if Merchant breaches any provision of the American Express Merchant Operating Guide, or (iii) for cause or fraudulent or other activity, or upon American Express's request. In the event Merchant's participation in American Express Card Acceptance is terminated for any reason or this Agreement is terminated for any reason, Merchant must immediately cease all use of and remove all American Express Licensed Marks from Merchant's website and wherever else they are displayed.
- (l) Merchant's refund policies for American Express-related Transactions must be at least as favorable as its refund policy for purchases with any Other Payment Products, and the refund policy must be disclosed to Cardmembers at the time of purchase and in compliance with Applicable Law. Merchant may not bill or attempt to collect from any Cardmember for any purchase or payment on the Card unless a Chargeback has been exercised, Merchant has fully paid for such Chargeback, and it otherwise has the right to do so.
- (m) Merchant will comply in full with American Express's Merchant Operating Guide (as the same may be amended from time to time and is incorporated here in by reference) (the "MOG"). The current MOG can be found athttps://icm.aexp-static.com/content/dam/gms/en\_us/optblue/us-mog.pdf. For the sake of clarity, the term "Rules" specifically includes the MOG.
- (n) A copy of the American Express Data Security Requirements (DSR) can be obtained online at www.americanexpress.com/dsr. Merchant will abide by and fully comply with the DSR and Payment Card Industry Data Security Standard (PSI DSS). Merchant shall comply with all Applicable Laws and regulations relating to Merchant's business. Merchant will report all instances of a Data Incident immediately to Service Providers after discovery of the incident. Merchant must ensure data quality and that Transaction Data and customer information is processed promptly, accurately and completely, and complies with the American Express Technical Specifications. Merchant is responsible for being aware of and adhering to privacy and data protection laws and provide specific and adequate disclosures to Cardmembers of collection, use, and processing of personal data.



### TERMINAL PLACEMENT PROGRAM

#### TERMINAL PLACEMENT OPTIONS

- Dejavoo QD4
- Dejavoo QD5 PIN Pad
- Valor VL100
- Charge Anywhere Q3

Tier 1

- Valor VI 300
- Muira Bluetooth Cardreader

#### Tier 2

- · Dejavoo QD2
- Valor VL110
- Valor VL500

Terminal:	Quantity:	Notes:
Terminal:	Quantity:	Notes:

Merchant agrees that the equipment is the property of Vendara, is being licensed to Merchant, and must be returned in good and working condition at the expiration or early termination of the Merchant Agreement between Vendara and Merchant (the "Merchant Agreement"). If the Equipment is not returned to Vendara in good condition within thirty (30) days of any such termination, Merchant grants Vendara the right to debit merchant bank account for the equipment at the agreed values of \$495 per terminal for tier 1, \$595 per terminal for tier 2. In addition, Merchant agrees to be responsible for any damage to the Equipment as a result of the misuse or negligence.

Participation in this Terminal Placement Program requires that the Merchant Agreement be for an automatically renewable term of thirty six (36) months, and that Merchant be liable for an early termination fee per the signed merchant agreement. To the extent the terms of the Merchant Agreement are lesser, Merchant hereby agrees to be bound by these terms.

Vendara does not make and has not made any express or implied warranties in respect of the Equipment. Merchant shall bear the entire risk and be responsible for loss, theft, damage or destruction of the Equipment from any cause after having received possession of the Equipment. In addition, Merchant agrees to be responsible for any damage to the Equipment as a result of misuse or negligence. To the extent permitted by law, Merchant agrees to indemnify Vendara from and against, and agrees to defend Vendara from, any and all claims, costs, actions, expenses (including reasonable attorney fees) damages, obligations, liens and liabilities arising from or pertaining to the possession, manufacture, purchase, lease, operation, condition or use of any of the Equipment. Merchant agrees that the foregoing indemnity shall survive the termination or expiration of this Agreement.

This Agreement and the rights and obligations of the parties hereunder shall be governed by the laws of the State of New York. Merchant hereby consents and submits to the jurisdiction of the federal and state courts located in New York, NY for the purpose of any suit, action or proceeding arising out of Merchant's obligations under this Agreement, and Merchant expressly waives any objections Merchant may have to the venue of any such courts. Merchant agrees and confirms that this Agreement is entered into at New York, NY, and in the event of any breach, the parties agree that the place of breach is in New York, NY. THE PARTIES HERETO EACH WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION BROUGHT ON OR IN RESPECT OF THIS AGREEMENT.

Merchant Name	Address	
Signature	Print Name and Title	Date

PERSONAL GUARANTY. To induce Vendara to enter into this Agreement, each of the undersigned absolutely and unconditionally guarantees to Vendara the prompt and complete performance of the Merchant and all of Merchants obligations under the Agreement, and the prompt payment when due of all of the Merchant's obligations to Vendara under this Agreement, on a joint and several basis. Vendara shall not be required to proceed against Merchant or the Equipment or to enforce any other remedy before proceeding against the undersigned. Each of the undersigned agrees to pay all attorney fees and other expenses incurred by Vendara by reason of Merchant's default. Each of the undersigned waives notice of the acceptance hereof and all other notices or demands of any kind of which the undersigned may otherwise be entitled. Each of the undersigned consents to any extension of time or modification in the amount of payment granted to Merchant and to the release and/or compromise of any obligation of Merchant or any other obligors and guarantors without in any way releasing the undersigned from his or her obligations hereunder. This is an unconditional and continuing guaranty of payment and not of collection. This Guaranty is made and construed in accordance with the laws of the State of New York. Each of the undersigned further consents and submits to the jurisdiction of the federal and/or state courts located in New York, NYand expressly agrees to the jurisdiction and venue of such courts in any suit, action, or other preceding arising out of the undersigned's obligations hereunder. EACH OF THE UNDERSIGNED WAIVES ANY RIGHT TO TRIAL BY JURY IN CONNECTION WITH ANY ACTION BROUGHT ON OR IN RESPECT OF THE OBLIGATIONS HEREUNDER.

Personal Guarantors (Print Names)	Personal Guarantors (Signatures)	Date